

# SAMPFORDS' PARISH COUNCIL

## MINUTES OF THE ANNUAL GENERAL MEETING

Held 11<sup>th</sup> May 2017 @ 8pm in the Village Hall

### PRESENT:

|                   |                    |                            |
|-------------------|--------------------|----------------------------|
| Mr William Burton | Mr George Smith    | Mr Gordon Deuce            |
| Mr Graham Keen    | Ms Kath Thompson   | Mrs Lynne Bowles           |
| Mrs Jane Lawrence | Mrs Rhian Chappell | Miss Wendy Peacock (Clerk) |

### 1 Election of Chairman

William Burton was happy to stay on as Chairman. Proposed by Graham and seconded by Kath. All were in favour and Gordon thanked William for his work over the past year.

### 2 Election of Vice Chairman

Kay was again nominated. Proposed by Rhian and seconded by Kath. All were in favour.

### 3 Apologies for absence

apologies were received via e-mail from Kay.

### 4 To Receive Declaration of Acceptance Forms

Some gave their forms to WP who will keep them on file. The others will be collected and filed.

### 5 Declarations of Interest Forms

Some gave their forms to Wendy who will send them to Uttlesford Legal Department. The others will be collected and will also be sent off.

### 6 To Receive any Declaration of interest regarding items on the Agenda

There were none.

### 7 To approve minutes from the last meeting held on 09<sup>th</sup> March 2017

The minutes were signed as correct.

### 8 Matters Arising:

**8.1 Insurance** Passed to William.

**8.2 Memorial for Ken Neale** The Council have all agreed that the tree can be planted on the green. The Sampfords' Society are planning to do this at a later date.

**8.3 Play area perimeter fence** **KT** and **GK** have inspected the fence and there are big gaps leading onto the cricket field. There have been no issues with loose dogs entering the play area and so it was felt that the incomplete fencing by the tennis court be removed. If we do receive any complaints then the perimeter fence can be re-visited but until such time the "No Dogs" signs should suffice. It was also mentioned that the gate at the bottom by the skate park does not shut properly. It seems that it requires new posts so **WB** will get a quote for this from Chris. **WP** to order a couple of new "no Dog" signs.

**8.4 Website** **RC** and **WP** can now log onto the admin of the website.

### 9 Correspondance

**9.1 Letter from Sue Johnston** It was agreed that **GD** will go and have a chat with Sue to ascertain the situation with the Baptist Church and the Council can then discuss it further.

**9.2 Email from Kate Curtis** Regarding motor bike speed and noise through the village. The Council are aware of the issues with speeding and have previously proposed

to have Community speed watch but only had one resident willing to do it. Unfortunately there is not really anything more the Council can do. **WP** to respond to Mrs Curtis with contact details of who to contact at UDC.

## **10 Reports from County and District Councillors**

There were no reports. Simon Howell turned up to the meeting but had nothing new to report.

## **11 Highway Rangers**

**GK** reported that the Village Signs in Great and Little Sampford could do with another coat of oil, as could the seats situated on the High Bank, Church Green, River Green, the Baptist Church and high trees. **WP** to contact the Highway Rangers to arrange this.

**12 Footpath Booklet** No further information at this time. **WP** to contact Sarah Parker to see where this is at.

## **13 Reports from Parish Councillors on their proposed area of responsibility**

**13.1 Play Area** **GK** and **KT** reported that the net has come away from the cross bar on one of the football goal. They will repair this. The weeds have been killed off around the tennis court. The hedges could do with a trim and the conifers could do with topping. This will be done in the Autumn

### **13.2 Planning Applications in Great Sampford**

Giffords Farm, Tindon End No Objections

Green Farm, Hall Road, Little Sampford No Objections

**13.3 Grass Cutting, Trees, Highways, Footpaths** No Correspondence on footpaths. It was noted that the path from the old post office and the cricket field could do with a trim. The High bank also needs cutting now that the daffodils have died off. **GK** to speak with Chris and get this done.

There are still a number of pot holes along Tindon End Lane and Bush Lane. ECC previously schedule these repairs and closed the road for two days but actually only filled some of the holes and never came back on the second day. Stambourn Lane was also "patched up" and **JL** was informed that the road was to be resurfaced at a later date. **WP** to write to ECC to find out what they plan to do about this issue. A copy will be sent to Simon Walsh.

**13.4 Publicity** Waiting for the next edition of the Ambo. **JL** is happy to continue with publicity.

**13.5 Website and IT, Including Broadband** **RC** and **WP** to rejuvenate the village website.

**13.6 Neighbourhood Watch** **RC** is waiting for the next batch of leaflets and will get them distributed to key areas in the villages where residents can go along and collect if they wish.

**13.7 Liaison with Village Organisations** The Brass Band was a sell out and the Bingo is still a great success.

**13.8 Transport, Village Assets** No complaints. **GK** is attending a meeting next month in Saffron Walden regarding transport and will report back from that.

No more has been heard regarding the School bus pick up.

Assets were noted and will be discussed further.

**13.9 Events** None

**13.10 Village Hall** Village Hall AGM is on June 1<sup>st</sup> so will have more information after that. Still have not heard from Sue Sheppard.

**13.11 Sport** The Cricket Club has started their season and played 3 games, winning 2 games so far. The Tennis Club is starting up round robin competitions. **GS** will forward on the fixture dates for both Cricket and the Tennis and **WP** and **RC** will put them on the website.

## **14 Finance**

**14.1 Adoption of the Accounts** The forms have been signed.

**14.2 Adoption of the Risk Assessment** All in agreement.

**14.3 Signing of Accounts for Audit Commission** The forms have been signed.

**14.4 Charitable Donations** It was agreed that the Council will continue to support the Minibus and the Essex Air Ambulance. It was also unanimously agreed to decline the Request from St Clair's hospice. The Council feels that any donations should benefit directly the community of the Sampfords'. **WP** to respond to the request explaining this.

### **14.5 Cheques**

|               |                |                       |                           |          |
|---------------|----------------|-----------------------|---------------------------|----------|
| <b>100810</b> | <b>£90.18</b>  | Mitie Pest Control    | Invoice no 70690/91417810 | 11/05/17 |
| <b>100811</b> | <b>£241.64</b> | EALC Affiliation Fees | invoice No 7564           | 11/05/17 |

Date of next Meeting Thursday 22 June 2017 @ 8pm in the Village Hall

William thanked everyone for coming.

Meeting Closed at 21:21